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PACIFIC GROVE UNIFIED SCHOOL DISTRICT  
435 Hillcrest Avenue Pacific Grove, CA 93950

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April 19, 2022

**CLASSIFIED ADMINISTRATIVE VACANCY**

**QUALIFIED DISTRICT EMPLOYEES WILL RECEIVE AN INTERVIEW**

**POSITION: DIRECTOR OF FACILITIES AND TRANSPORTATION ~ 225 Day work Year**

Under the supervision of the Assistant Superintendent, plan, coordinate, direct and supervise the District’s capital facilities program; provide leadership and direction for the District’s pupil transportation program. Major areas of responsibility include project management, long-range demographic planning, property management and development, building maintenance, grounds maintenance, custodial operations, transportation operations, emergency services, hazardous material management, contract administration, and all aspects of public works projects.

**EDUCATION AND EXPERIENCE:**

- Education and experience equivalent to a Bachelor’s degree that would demonstrate possession of the knowledge and abilities in industrial management, building construction, maintenance work or a related field, that includes supervisory and management experience
- Use of journeyman's tools and a journeyman's level of skill in at least one field
- Combination of three years of paid experience in building, repair, maintenance, transportation and custodial work
- Minimum of three years of paid lead/supervisory experience
- School district experience with responsibility for maintenance, facilities, and transportation preferred

**SALARY AND**

**BENEFITS:** \$128,467 – \$152,799 According to the Management Salary Schedule for Director of Facilities and Transportation. Benefits include partially paid health, dental, and vision insurance. A \$25,000 level term life insurance policy is included with health insurance coverage. Paid ACSA dues and monthly mileage & cell phone stipend.

**DEADLINE:** May 17, 2022

**EFFECTIVE:** ASAP

**APPLICATION**

**PROCEDURE:** Please submit a complete application packet on edjoin:

**Pacific Grove Unified School District**  
Human Resource Department  
Billie Mankey, Director II, Human Resources  
435 Hillside Avenue  
Pacific Grove, CA 93950.  
PHONE: 831-646-6507 FAX: 831-646-6527  
District website: [www.pgusd.org](http://www.pgusd.org)

A complete application package includes a cover letter, current résumé,  
District classified application, and 3 letters of recommendation.

***District employees submit a letter of interest and an updated Resume with relevant experience for the position***

The Pacific Grove Unified School District does not discriminate against on the basis of sex, sexual orientation, gender, gender identity, gender expression, pregnancy, race, ancestry, national origin, religion, color, mental or physical disability, medical condition, genetic information, marital status, age, and military and veteran status.